

## Governing Boards in School Boards and Service Centres

	SCHOOL BOARD	SCHOOL SERVICE CENTRE
<b>LEGAL STATUS</b>	<ul style="list-style-type: none"> <li>- Schools and Centres established by the School Board</li> <li>- Governing Boards instituted in every School and Centre</li> </ul>	<ul style="list-style-type: none"> <li>- Schools and Centres established by the Service Centre</li> <li>- Governing Boards instituted in every School and Centre</li> </ul>
<b>COMPOSITION (Schools)</b>	<ul style="list-style-type: none"> <li>- No more than 20 members</li> <li>- At least 4 parents of attending students</li> <li>- At least 4 staff members (min. 2 teachers)</li> <li>- A member of the daycare service</li> <li>- Two students (Cycle 2 secondary)</li> <li>- Two (non-voting) community members</li> <li>- Compulsory Chair (parent member)</li> </ul> <p>Substitutes:</p> <ul style="list-style-type: none"> <li>- Parents: possible election of surrogates, but not prescribed</li> <li>- Other members: possible</li> </ul>	<ul style="list-style-type: none"> <li>- No more than 20 members</li> <li>- At least 4 parents of attending students</li> <li>- At least 4 staff members (min. 2 teachers)</li> <li>- A member of the daycare service</li> <li>- Two students (Cycle 2 secondary)</li> <li>- Two (non-voting) community members</li> <li>- Compulsory Chair, Vice-Chair (parent members)</li> <li>- Elected parents added to pool for election to Service Centres</li> </ul> <p>Substitutes:</p> <ul style="list-style-type: none"> <li>- Parents: obligatory (min. 2 - max. 6)</li> <li>- Other members: possible</li> </ul>
<b>COMPOSITION (Vocational Training Centres)</b>	<ul style="list-style-type: none"> <li>- No more than 20 members:</li> <li>- Students attending the centre</li> <li>- At least 4 staff members (min. 2 teachers)</li> <li>- At least 2 people appointed by school board and selected after consultation with socio-economic and socio-community groups on territory mainly served by centre</li> <li>- At least 2 parents of attending students</li> <li>- At least 2 people appointed by school board and selected from regional companies in sectors of economic activity corresponding to professional specialties provided by centre</li> </ul>	<ul style="list-style-type: none"> <li>- No more than 20 members:</li> <li>- Students attending the centre</li> <li>- At least 4 staff members (min. 2 teachers)</li> <li>- At least 2 people appointed by Service Centre and selected after consultation with socio-economic and socio-community groups on territory mainly served by centre</li> <li>- At least 2 parents of attending students</li> <li>- At least 2 people appointed by Service Centre and selected from regional companies in sectors of economic activity corresponding to professional specialties provided by centre</li> </ul>
<b>COMPOSITION (Adult Education Centres)</b>	<ul style="list-style-type: none"> <li>- No more than 20 members:</li> <li>- Students attending the centre</li> <li>- At least 4 staff members (min. 2 teachers)</li> <li>- At least 2 people appointed by school board and selected after consultation with socio-economic and socio-community groups on territory mainly served by centre</li> <li>- At least 2 people selected from companies in the region</li> </ul>	<ul style="list-style-type: none"> <li>- No more than 20 members:</li> <li>- Students attending the centre</li> <li>- At least 4 staff members (min. 2 teachers)</li> <li>- At least 2 people appointed by Service Centre and selected after consultation with socio-economic and socio-community groups on territory mainly served by centre</li> <li>- At least 2 people selected from companies in the region</li> </ul>

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	SCHOOL BOARD	SCHOOL SERVICE CENTRE
<b>Mandate, Presidency and Role on Governing Boards</b>	<p><b>Schools:</b></p> <ul style="list-style-type: none"> <li>– 2-year term for parents</li> <li>– 1-year term for other members</li> <li>– 1-year term for Chair</li> </ul> <p><b>Centres:</b></p> <ul style="list-style-type: none"> <li>– 2-year term (all members)</li> </ul> <p>– Role of Chair (Schools and Centres): Leads Governing Board meeting</p>	<p><b>Schools:</b></p> <ul style="list-style-type: none"> <li>– 2-year term for parents</li> <li>– 1-year term for other members</li> <li>– 1-year term for Chair</li> </ul> <p><b>Centres:</b></p> <ul style="list-style-type: none"> <li>– 2-year term (all members)</li> </ul> <p>– Role of Chair(Schools and Centres):</p> <ul style="list-style-type: none"> <li>– Ensure proper functioning of GB, direct meetings, and prepare them in conjunction with school principal</li> <li>– Chair keeps parents informed of the Board’s activities</li> </ul>
<b>Role of Administration</b>	<ul style="list-style-type: none"> <li>– School principal participates and assists GB in the performance of its duties, but is not a member and does not have right to vote</li> </ul>	<p><b>Identical with 2 new responsibilities:</b></p> <ul style="list-style-type: none"> <li>– Pass on to parents any documents sent to them by Governing Board</li> <li>– Follow-up on continuing education obligation for teachers</li> </ul>
<b>Training of Board Members</b>	<ul style="list-style-type: none"> <li>– None prescribed in Quebec Education Act</li> </ul>	<ul style="list-style-type: none"> <li>– Mandatory</li> <li>– Training established by the Minister</li> </ul>
<b>Principal Responsibilities and Functioning of the Governing Board</b>	<p><b>Principal responsibilities (powers):</b></p> <ul style="list-style-type: none"> <li>– Determine broad directions of institution, including adoption of Educational Project</li> <li>– Ensure that particularities of educational plan are implemented (Youth, Adult and Vocational)</li> <li>– Adopt the annual school budget, operating budget and annual GB report</li> <li>– Approve fees charged to parents, educational activities and outings, list of school supplies</li> <li>– Approve subject grid (time allocated), specific educational projects, rules of conduct and safety measures, etc.</li> <li>– Organize or enable organization of extracurricular services (e.g., activities for social, cultural or sporting purposes)</li> </ul> <p><b>General operation:</b></p> <ul style="list-style-type: none"> <li>– Adopt internal rules of governance</li> </ul>	<p><b>Principal responsibilities (powers):</b></p> <ul style="list-style-type: none"> <li>– Responsibilities retained, with new powers added:</li> <li>– Adopt (rather than approve) Anti-Bullying and Violence Plan, and rules of operation of daycare (schools)</li> <li>– Initiative to make recommendations to administration or Service Centre Board of Directors for the good operation of the school</li> <li>– Consult students or groups of students annually on topics related to them (social climate, extracurricular activities, etc.)</li> <li>– Set up committees to support GB in the performance of its duties</li> <li>– The Educational Project comes into force as soon as adopted/published by Governing Board</li> </ul> <p><b>General operation:</b></p> <ul style="list-style-type: none"> <li>– Identical, but with new features:</li> <li>– Role of Chair specified; obligation to have Vice-Chair; transmission of documents to members at least two days before meeting</li> </ul>